



Sun Prairie Business & Education Partnership Monthly Board Meeting Agenda

Date: Tuesday, December 13, 2022

Time: 7:30 - 9:00 a.m.

Place: Home of Shirley Statz, 6075 Skala Road,
Sun Prairie, WI 53590

All members of the partnership are welcome and encouraged to attend the monthly board meetings.

Board meetings are held on the 2nd Tuesday of each month beginning at 7:30 a.m.

Board Members: If you are unable to attend, please contact president Pam Blattner (608) 467-1826 or pam.blattner@bankofsunprairie.com, or Betsy Butler (608) 235-2459 or babutle@sunprairieschools.org

AGENDA

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| Call to Order | Blattner |
| I. Host Business Feature - Statz Bros., Inc. | Blattner |
| II. Approval of November BEP Minutes | Blattner |
| III. Introduction of Guests, if needed | Blattner |
| IV. Introduction of BEP Members | Blattner |
| V. Student Feature | Poddar/Case |
| VI. Treasurer's Report | Everson/Koepcke |
| VII. Calendar of Events/New Business | Everson/Blattner |
| A. FYI - 2023 Meetings: Eastside Elementary School (January); SP West High School (February); SP East High School (March); Prairie Phoenix Academy (April); Brooks Tractor (May) | |
| B. Updates/Goals for BEP 2022-2023 | |
| VIII. Activity Reports (as needed) | |
| A. Reality Rocks | Everson/Malinowski |
| <i><u>Report:</u> We are all set to go and very excited for Reality Rocks tomorrow. Thank you to all of those who will be helping out!</i> | |
| <i><u>Items Needing Action:</u> n/a</i> | |
| B. Reading Buddies | Leonard-Witte/Degnan |
| <i><u>Report:</u> The December books were shipped to first grade sites on November 30, 2022. The books this month are a series of 'I Can Read' books which are written at a level that many first grade students can read on their own before the end of first grade.</i> | |
| <i><u>Items Needing Action:</u> Discuss -- Prior to COVID, the Book Buddies program included a Birthday Book for each first grade student in addition to the monthly read aloud books. We have not provided a Birthday Book over the past three years. A decision needs to be made for the 2023-24 school year whether we should reinstate the Birthday Book or not. This would require additional funds of approximately \$2.50 per student or \$1,700.00</i> | |

***BEP Vision ~ Preparing and supporting today's students for tomorrow's workforce.
BEP Mission ~ Uniting schools and businesses to help students prepare for their futures.***

- C. BEP Employee Excellence Award Program Everson/Butler
Report: *There are now 3 recognitions to be scheduled. Everson will send out emails when those are confirmed.*
Items Needing Action: *n/a*
- D. Working Wednesdays HS Principals
Report: *Working Wednesdays during lunch times have been organized and set up at both East and West high schools.*
Items Needing Action: *n/a*
- E. Mock Interviews Everson
Report: *Joel Coyne has reached out and has 13 volunteers to help with his December mock interviews.*
Items Needing Action: *n/a*
- F. Job Fair Statz/Everson
Report: *This is in the works with the Chamber. More information to follow.*
Items Needing Action: *n/a*
- G. Senior Exit Interviews (tabled; revisit)
Leonard-Witte/Chaja-Clardy/Albright
Report: *There was a meeting to discuss this on December 9. Report will be given on 12/13.*
Items Needing Action: *Report will be given.*
- IX. **Committee Reports (as needed)** *As designated*
- A. Marketing/Membership/PR Swenson
Report: *We have brought in \$3,950 in dues so far. Thank You emails sent as dues come in.*
Items Needing Action: *Discussion needed -- What is our business recruitment plan?*
- B. GRIT-Program Evaluation Committee Leonard-Witte/Everson
Report: *You may access the notes from the committee [HERE](#). The committee will meet on December 15, 2022 to begin programming discussions. Three site educators will join us for our meeting.*
Items Needing Action: *None at this time.*
- C. New Program Committee Blattner
Report: *Nothing at this time. This committee will be more active in the second semester.*
Items Needing Action: *n/a*
- D. Finance Committee Everson
Report: *We will need to set up our annual committee meeting at some point in the second semester.*
Items Needing Action: *n/a*
- E. Adopt a Future Scholarship Committee Butler/Bogart

Report: Here is the [essay evaluation rubric](#) that our committee uses to select the winners. Narrowing down to the top 12+ is another process within the AVID teachers ([rubric for them](#)). Current timeline is mid-year check-in's done (January 15); Scholarship info presented to students (February 1); Applications due (March 1); Finalists sent to Adopt-a-Future Committee (March 20) and selected by March 30; Honoree Breakfast held in mid-April.
Items Needing Action: 1) BEP needs to verify that we have the 3 scholarships ready to give out this year (Bogart has committed to one already). 2) Butler needs a volunteer or two to work on the breakfast plan with her.

X. **Other Items of Interest for the BEP Board**

A. Other items?

XI. **Appreciations & Adjournment**

Blattner

The next BEP meeting will be held on Tuesday, January 10, 2023, 7:30 a.m. at Eastside Elementary School, 661 Elizabeth Lane, Sun Prairie, WI 53590

<http://www.sunprairiebep.com>



“Sun Prairie Business & Education Partnership - BEP” @SPBEP