



Sun Prairie Business & Education Partnership Monthly Board Meeting Agenda

Date: Tuesday, January 10, 2023

Time: 7:30 - 9:00 a.m.

Place: Eastside Elementary School,
661 Elizabeth Lane, Sun Prairie

All members of the partnership are welcome and encouraged to attend the monthly board meetings.

Board meetings are held on the 2nd Tuesday of each month beginning at 7:30 a.m.

Board Members: If you are unable to attend, please contact president Pam Blattner (608) 467-1826 or pam.blattner@bankofsunprairie.com, or Betsy Butler (608) 235-2459 or babutle@sunprairieschools.org

AGENDA

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|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| | Call to Order | Blattner |
| I. | Host Business Feature - Eastside Elementary School | Blattner |
| II. | Approval of December BEP Minutes | Blattner |
| III. | Introduction of Guests, if needed | Blattner |
| IV. | Introduction of BEP Members | Blattner |
| V. | Student Feature | Poddar/Case |
| VI. | Treasurer's Report | Everson/Koepcke |
| VII. | Calendar of Events/New Business | Everson/Blattner |
| | A. FYI - 2023 Meetings: SP West High School (February); SP East High School (March); Prairie Phoenix Academy (April); Brooks Tractor (May) | |
| | B. Updates/Goals for BEP 2022-2023 | Blattner |
| VIII. | Activity Reports (as needed) | |
| | A. Reality Rocks | Everson/Malinowski |
| | <i>Report: Thank you everyone! What a fun event! Flow went much better this session with minimal bottlenecks. We will implement feedback for the next session April 19th at Sun Prairie West.</i> | |
| | Items Needing Action: Address feedback with the teachers: Inconsistent page numbers on the bottom, etc. | |
| | B. Reading Buddies | Leonard-Witte/Degnan |
| | <i>Report: The January books, Fox versus Winter, have been sent to schools. The February and March books have arrived and will be ready to be sent out at the beginning of each month.</i> | |
| | <i>Items Needing Action: n/a</i> | |
| | C. BEP Employee Excellence Award Program | Everson/Butler |

***BEP Vision ~ Preparing and supporting today's students for tomorrow's workforce.
BEP Mission ~ Uniting schools and businesses to help students prepare for their futures.***

Report: There are now 3 recognitions to be scheduled. Everson will send out emails when those are confirmed.

Items Needing Action: n/a

D. Working Wednesdays HS Principals

Report: Working Wednesdays during lunch times have been organized and set up at both East and West high schools. Members of the board at the December meeting suggested looking at additional times during the day to be offered to businesses as a way to better connect with students. No update as of yet on that.

Items Needing Action: n/a

E. Mock Interviews Everson

Report: No new need has been mentioned yet.

Items Needing Action: n/a

F. Job Fair Statz/Everson

Report: This is in the works with the Chamber. More information to follow.

Items Needing Action: n/a

G. Senior Exit Interviews Leonard-Witte/Chaja-Clardy

Report: Information on what was learned last year from the district's collected data at our February meeting. BEP members may support this process in the future. It will not be a BEP program.

Items Needing Action: n/a

IX. Committee Reports (as needed) As designated

A. Marketing/Membership/PR Swenson

Report: After the holidays, Chris will send out a membership email thanking businesses that have already paid and encouraging those who have not to do so. This is a standard part of the membership cycle. As of 12/21/2022 we have brought in \$4,350 in membership dues. Last membership cycle we brought in a total of \$6,350. A marketing/membership committee meeting is in the works (Butler will send out possible meeting dates soon to committee members.).

Items Needing Action: n/a

B. Program Evaluation Committee Leonard-Witte/Everson

Report: You may access the notes from the committee [HERE](#). Our team was scheduled to meet on December 15, 2022. The meeting was canceled due to inclement weather. Theresa Wisden is working to reschedule the meeting.

Items Needing Action: n/a

C. New Program Committee Blattner

Report: Nothing at this time. This committee will be more active in the second semester.

Items Needing Action: n/a

D. Finance Committee Everson

Report: We will need to set up our annual committee meeting at some point in the second semester.

Items Needing Action: n/a

E. Adopt a Future Scholarship Committee

Butler/Bogart

Report: Two of the three scholarships for this year have been confirmed; waiting on the confirmation for the third. Butler has confirmed the interest of the ProStart classes at West HS to create the Adopt-a-Future breakfast and is working with Jill Hansen to find the best possible location/date/time at West for this function. The meal will be served buffet-style. Bogart, Butler, Winche, and district AVID director Katie Janssen will create the program for this event.

Items Needing Action: We have 8 recent scholarships that have been given out to students "BEP At Large." Discuss--Butler would like to discuss her suggestion that a board member representative be assigned to each of these scholarships to be the "face" of the BEP at the breakfast for these students.

X. Other Items of Interest for the BEP Board

A. Other items?

XI. Appreciations & Adjournment

Blattner

The next BEP meeting will be held on Tuesday, February 14, 2023, 7:30 a.m. at Sun Prairie West High School, 2850 Ironwood Dr, Sun Prairie, WI 53590



<http://www.sunprairiebep.com>

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