

**AUGUST 2016 BOARD
MEETING MINUTES**



www.sunprairiebep.com
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Sun Prairie, WI 53590
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Date: Thursday, August 18, 2016, at Kicks Unlimited

Board Members Present: Seth Degnan, Kelly Shipley, Patrick Malinowski, Nancy Everson, Bill Meister, David Rippl, James Ackley, Rany Enders, Chris Swenson, Krista Kaltenberg, David Dison, Jenny Stebnitz, David Thwing, Sharlot Bogart, David Crase, Shannon Krachey, Betsy Butler. **BEP Members:** Christi Winchel. **Guests:** none.

Agenda Items

- I. Call to Order 7:35 a.m.** by Seth Degnan
- II. Approval of 5/19/2016 Minutes**
Motion to approve by Sharlot Bogart; seconded by Nancy Everson. Motion carried.
- III. Parent Forum - N/A**
- IV. Introduction of Guests/Parents**
Degnan introduced new members to the board - Bill Meister (new teacher rep from Prairie View); David Crase (new business rep from Bank of Sun Prairie); Randy Enders (new admin rep from Patrick Marsh).
- V. Student Feature** Taran Katta Not present.
- VI. Treasurer's Report** Nancy Everson
Nancy Everson reported that last year's budget went over the budgeted amount due to the new website work and increased signage at Reality Rocks. She proposed a tentative budget of \$13,360. Our accounts continue to be strong and have bounced back recently. We anticipate dues coming in ~ \$8500-9000. The bank account will be moved to Summit Credit Union as we rotate our accounts through our member banks every 3 years.
- VII. Membership Report** Chris Swenson
Chris Swenson not present at this time in the meeting but shared information later.
- VIII. Pending Activities**
 - A. Calendar of Events/Meeting Locations/Program Updates** Nancy Everson
September's meeting will be at Royal Oaks; October at Day One Pizza; November at Frontier. Other meeting locations need to be set. Committee listings will be sent out - need a leader for each one.
 - B. Review Committee** Seth Degnan
Committee listings will be sent out - need a leader for each one.
 - C. Adopt a School** James Ackley
Pilots of this program will run this year at Royal Oaks and possibly Northside Elementary schools. The business partner(s) for each school will be the "go-to" group for volunteers, etc. The Royal Oaks Partnership is focusing on the following four things:
 - 1) GRIT Partner
 - 2) 1st grade Reading Buddies
 - 3) Annual Rocket Run (financial and people)
 - 4) Adopt a Classroom pairingsThey will have a kick-off event, display a banner, etc. We are going carefully and slow with the pilot to do this well. For this to work well, there needs to be leaders at each

part. An Adopt a School committee has been formed: James Ackley, Kelly Shipley, Jenny Stebnitz, Krista Kaltenberg.

The logo needs revamping. Betsy will contact Erin at Ameriprint to look fixing it to make it camera-ready for banners. etc.

- D. INSPIRE Program** Nancy Everson
This is a pilot program in Sun Prairie. It is unclear if there is a fee for companies. Everson will obtain more information about this. If there is a cost, BEP will not be involved.
- E. Reading Buddies Update** Everson & Degnan
All participants are returning. This is a big project (\$1500 of our budget). This is great news.
- F. GRIT Employee Nominations** Everson
Will do the survey and get updated lists of where students are working. The Chamber's help was great last year with this. A business does not need to be a BEP member to nominate a student.
- G. Website Update/Status** Degnan
Chad Wojtysiak not present today. No update currently. Please submit your information to Chad. Seth Degnan will check on the progress. Again, please take photos at events.
- H. Working Wednesdays Update** Dison
The program will start up again on September 21 at the high school. Dison will reach out to the businesses. Working on the location of it and the traffic flow. SPSHS has 3 lunches this year. Dison is getting the word out to students; having student greeters this year as well. He is setting up a feedback system for follow-up after events.
- Chris Swenson sees this program as a great membership building tool. Colony Brands and Woodman's want to participate as soon as possible. Swenson reminded board members that there is no set membership fee, somewhat a sliding scale suggested. Everson suggested we possibly look to add Cardinal Heights in the spring for Working Weds idea.
- I. Career Night at CHUMS** Rippl
Cardinal Heights is looking hold this possibly October 21, noon - 3 p.m. Rick Hudson is coordinating the event. Maybe not this day as it is a Friday? Rippl and Everson explained Career Cruising. More information will follow.

IX. Other Business

A. Replacing Board Members Degnan

We need to clarify our positions here for the next meeting Stebnitz was added in the spring. We still need one more board member.

B. Feedback from BEP Board Seth Degnan

Degnan would like to hear board members' thoughts on our BEP vision and where we should go next. Social media forum? Facebook? Last year had great improvements with GRIT, Working Wednesdays. Do we want to get more involved with the Chamber? Networking? Please think about these things to talk about in the future.

X. Ongoing Projects

A. Adopt a Class Degnan

Nothing at this time.

B. Adopt a Future Butler

Butler is setting up a meeting with people at district office to figure out exactly where we are at with this program. We do have money to offer more. How do we do this best? Maybe we need to streamline the program, create a better connection between the business and the student?

C. Prairie Voices Butler

Two ceremonies this year (back to back night). Limiting the number of authors per school to be more equitable. Recognize the guest speaker appropriately.

XI. New Items Brought Forward

- A. Everson shared SMAC (Students Making a Change) posters for those who would want to display them. Also, do we have interest in being in the Homecoming Parade? Nope.

XII. Adjournment

Seth Degnan

A motion to adjourn was made by Everson; seconded by Shipley. Motion carried at 9:05 a.m.

The next meeting BEP Board Meeting is Thursday, September 15, 7:30 a.m. at Royal Oaks Elementary School.

cc: BEP Members, Administrative Team, School Board Members