

Vision: *Preparing and supporting today's students for tomorrow's workforce.*

Mission: *Uniting schools and businesses to help students prepare for their futures.*

SUN PRAIRIE BUSINESS AND EDUCATION PARTNERSHIP

January 17, 2019 – Minutes (taken by B. Butler)

Board Members Present: Alex McAndrew, James Ackley, Vince Brandl, Krista Kaltenberg, Christi Winchel, Marv Hupp, David Thwing, Chris Swenson, Jill Conaway, Patrick Malinowski, Sharlot Bogart, Karen Bailey, Nancy Everson, Sarah Smith, Cierra Lee, Stephanie Whallom, Betsy Butler. **BEP Members:** Jean Skinner, Caren Diedrich, Chad Wojtysiak.

Call to Order: The meeting was called to order at 7:35 a.m. by Sharlot Bogart at Royle Printing.

Welcome & Introductions: Thank you to Dawn Webber and Royle Printing for hosting this morning. Dawn Webber explained the functioning of Royle. They have over 400 clients and 90% of business is outside the state of WI. Their industry is a growing industry. They have 269 employees, and they are hiring soon. Several employees gave us a wonderful tour after the meeting.

Approval of December BEP Minutes: Motion made by Winchel; seconded by Bailey to approve the 12-20-18 minutes. Motion carried.

Student Feature: Alex McAndrew shared it is the last week of the semester before finals next week. Girls basketball is 1st in the conference right now, boys swim team going strong. DECA had district competition last Saturday - they had the most qualifiers in the long time: 40 going on to regionals. We still need about 7-8 judges for the FBLA event on Feb. 2 in Deforest. Prejudging is this Saturday.

Treasurer's Report: Nancy Everson shared the treasurer's report. Reality Rocks bill came in (\$128 for hosting the event), advertising bill for printing, etc. Dues came in, and 3 more reading buddies paid their invoices. Everson had taken \$4000 out of general fund in the fall as we did not have cash flow; does she now put it back in since things are flush? Swenson suggested we move the money back so that it can earn interest. Everson will do so.

Calendar of Events: Everson shared it last month. Coming up are the GRIT rewards for at the elementary schools. We still need locations for April & May. We need to discuss our annual meeting situation. February (PAC), March (Colony Brands), April (PPA), May (WPPI)

Please note: April Board meeting is Thursday, April 11, the week before usual due to our normal 3rd Thursday meeting date falling during the district's spring break.

Unfinished Business/Old Business:

- Senior Exit Interviews - Nancy brought this forth in December. Personal interviews would be better. Teachers are on board. We would do a sample size to pilot this. Everson suggested doing this in the morning. Thwing suggested we see what time of

day works best at McFarland. It was also suggested we do this at lunch. Alex suggested doing a prelim survey. Bogart agreed. Smith stated that most kids like to give feedback; Ackley stated that if it is someone who doesn't grade them, they may be more forthcoming. Nancy will develop this for late April or May. She's looking for about 10% sample of the class.

Committee Reports

- 30th Anniversary Committee: The event is now scheduled for May 16, and will include the bench dedication and honoring member. Nothing new to report at this time regarding new members for our "30 for 30" challenge. Winchel shared the bench design. Stephanie asked if we have a mock email for introducing our group. Winchel agreed that this is a good idea. She and Butler will work on a brief email/letter. The bench - it's just a mock-up (\$1500-1700). Dedication and logo should be on the bench as well. Bogart suggested that the plaque should be on the front. We will need to talk to the city.
- Adopt a Future: Sarah said we have roughly 18 students in the pipeline. The committee will meet and have a proposal and update for the next meeting
- Adopt a School: James stated the adoption by Woodman's is going well. Employees have been working with students in the classroom at least once a month. A field trip will happen in the spring. This is being done with 2nd and 3rd graders. QBE has adopted Meadow View Elementary. QBE is also paying for their own poster.
- GRIT: Krista shared James' pilot at Royal oaks. It is an educating/ learning focus instead of a recognition focus. Everyone is striving towards becoming an aspect of GRIT. Should school reps talk to the teachers at each school? Krista and Nancy will figure it out as how to communicate this to the reps and teachers to everyone. Ackley explained how this would work logistically. First meeting will now be early Sept. - events would shift to the beginning of the quarters. Winchel suggested an outline be created as to the steps, etc. as to what it looks like, with starter questions, logistics, maybe teacher-led with business person adding to it. We need a building leader at each location to lead the "teaching." Butler suggested we have a logistical framework. Thwing stated that people need/want a guide to get them going. Bogart asked when the next gathering is with students. Bogart would like to attend. Everson suggested we make a video of it. Kaltenberg will check with other schools to see who is revising the program midstream. The district-wide change will not happen until next year. Winchel said the handshake and eye contact is a skill that still needs to happen. James will start a document and create a video to share out. Nominee for the GRIT Award at Woodman's (thanks, James). Everson stated that the student only works weekends. Everson will put out the call for help. Bogart has a student as well. PAC did one online. Conaway said to email out the form to our business or send the email out.
- Marketing/Membership/PR:
 - Swenson said that we need to talk about the spreadsheet that Stephanie and Pam created. This tool will help all of us in our program work. From a dollar

standpoint, we are doing just fine. Swenson has membership kits if you want any to make contact. Data is starting to be gathered to move volunteers into programs they have interest in. How do we divide up the names? - this needs to be figured out. Pam shared the Google doc which splits out interest categories, dues paid, etc. Swenson stated we need to take advantage of this and get our members engaged in the partnership.

- o Website update - Marv stated that everything has been updated that he has access to. He heard from Kent and will change it to the school server. We will be able to update it then. Marv will talk to IT about this and move on it.
- Reading Buddies: Nancy stated things are going well. She will send out a check-in email. We have all 33 classrooms adopted
- Reality Rocks: Malinowski stated that the financial (McFarland State Bank) is set for the next round in April.

Activities:

- Mock Interviews: Cardinal Heights will need a lot of people in the spring. May need about 20 volunteers. Everson will send out a call for help.
- Teach-In/Career Day: Everson asked if this is in the works. It is coming up in April at PMMS. They will reach out to us if they need us.
- Working Wednesdays: Ertel not here - no one has come in lately due to end of the semester.

Other Items of Interest for the BEP Board:

- Dr. Saron - extend an invitation to present information in February or March, but needs to limit the time to 15 minutes due to the business we need to complete for the board.
- Cierra (Prairie View) stated that part of her job is tutoring with students at PVMS - let her know. Internship program through the Urban League with 8th and 9th graders. Reach out to her. She asked to share more about her programs with the board on the opposite month that Dr. Saron does.

Adjournment: Motion made by Winchel, seconded by Swenson to adjourn at 9:00 a.m.
Motion carried.

Next meeting: Our next board meeting is on Thursday, February 21, 2019, at Prairie Athletic Club.

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