

Vision: *Preparing and supporting today's students for tomorrow's workforce.*
Mission: *Uniting schools and businesses to help students prepare for their futures.*

SUN PRAIRIE BUSINESS AND EDUCATION PARTNERSHIP
November 21, 2019 – Minutes (taken by Betsy Butler)

Board Members: Craig Coulthart, Ray Koepcke, Vince Brandl, Betsy Butler, Seth Degnan, Jim Ertel, Marv Hupp, Shirley Statz, Caren Deidrich, Krista Kaltenberg, Patrick Malinowski, Alex McAndrew, Chris Swenson, Sarah Smith, Pam Blattner, Stephanie Whallom, Sharlot Bogart, Nancy Everson, Christi Winchel. **BEP Members:** Chad Wojtysiak, Jean Skinner. **Guest:** none today

Call to Order: The meeting was called to order at 7:34 a.m. by Krista Kaltenberg at Royle Printing.

Welcome & Introductions: Thank you to Royle Printing and Dawn Webber for hosting our meeting this morning. Royle Printing is going strong and actually expanding to additional space in the Industrial Park.

Approval of October BEP Minutes: Motion made by Everson; seconded by Winchel to approve the October minutes. Motion carried.

Student Feature: Alex McAndrew shared that Thanksgiving break is right around the corner; swim placed 3rd at state, volleyball went to state, football did well. Accounting 2 goes to Whitewater tomorrow. FBLA went to Stevens Point last week; DECA going to Chicago after Thanksgiving. The musical *Footloose* just wrapped and was very successful.

Guest Feature: None today

Treasurer's Report: Nancy Everson shared the report. Dues have been coming in; expenses were \$900: T-shirts for new staff for GRIT, reading buddies for minor expense, chamber dues, register with state of Wisconsin, envelopes, renewed the website. Balances are great. Ray Koepcke is acting as the group's "checks and balances" for activity on our accounts, looking for suspicious activity. Nancy reported about the email scam that someone tried with her for a check using Winchel as an alias. Betsy Butler will be the second signee for the accounts per our meeting discussion and passed motion of August. Malinowski made a motion to approve the report as read. Bogart seconded. Motion carried.

Calendar of Events: Nothing has changed for this month

Unfinished Business/Old Business:

- BEP Involvement at SPHS, Cardinal Heights, PVMS, PMMS
 - Consumer Science - requesting guest speakers regarding taxes, financial planning
 - Volunteer project - request for flannel

- o Future Quest is today - All 8th graders in the district are going to see the 100 businesses at the Alliant Energy Center to discuss careers.
- o Carl Perkins Grant - This grant covers 7th-12th grade health education, ag, tech ed, accounting. This year Nancy got about \$58,000. The grant has been rewritten and now requires a survey of business connections. What questions should be asked about the school system and tech education? Are students prepared to work? What challenges do you have? What skills are needed? Is there a work study program where students can get started, like an internship? Are you aware of the current technical programs that are offered at the high school? Please send her questions.
- o Cardinal Heights, middle schools programs - Brandl would like to work with Royle Printing among others. The program focus is coming in to businesses where students can get inspired. He'd like to see the development of a program, partnering with local businesses. Vince is developing a program. Marv mentioned how the trades are suffering and need people. He takes students to the trades program at Madison College. Malinowski talked about the skills needed and how students need to be exposed to all the careers in a business. Committee to work on this: Vince Brandl, Betsy Butler, Everson, Swenson, Coulthart, Smith, Blattner. A date will be set for this.
- o Teacher program of teachers visiting schools mentioned by Nancy.
- o Ertel met with the admin team about getting BEP in the high school more. Nerby hopes to recognize students with perfect attendance for semester 1. We will do this in February; we could also do this in May for second semester. Kopecke and Bogart said this sounds great. Whallom asked the logistics of the program. Everson explained what we did in the past. Ertel will be bring the data for the attendance next time. Smith asked for the racial breakdown as well.

Committee Reports

- Adopt a Future: One new scholarship from the Phillies. This group will continue to do this, paying \$250 a year to support this program. Letters from students to business sponsors were well received last year and should be continued again this year. Smith and Enstad met to set up the timeline. Smith has all of the information she needs to do this. Applications will go out in February for new students. The committee will meet in January to set the number of awards this year.
- Adopt a School: Nothing to report at this time.
- GRIT: Kaltenberg shared the handout she sent to all of the businesses and the schools which explains the focus of the program. Bird school and Eastside volunteers liked having the guide of what to speak to with the students. Kaltenberg asked for changes, suggestions, etc. Swenson stated that the transition to this at Horizon has been rough. First quarter was in large group; second quarter was in smaller groups in a big room. They are thinking of going into classrooms next time. Eastside divided it by grade with 15 minutes each. Challenges happened at Westside - teachers had many subs that day. Second quarter was better with volunteers going into individual classrooms.

Skinner hopes to see continued student feedback. Westside volunteers want to meet and discuss the most efficient way to do the lessons, etc.

- Marketing/Membership/PR: Swenson says we are about a third of the way through in collecting dues. Malinowski has been great in thanking businesses additionally. Everson got a \$500 check from QBE for membership. Swenson will get the directory information from them for the directory. Reminder emails will go out soon after Thanksgiving. The changing of the timing to match the school year has been good. New membership folders will be ready at the December meeting. Blattner will update the membership spreadsheet after Thanksgiving.
- Reading Buddies: Seth Degnan reported that all has been distributed. New woodshop teacher will be taking on the building of the bookcases and looking at quality control.
- Reality Rocks: Patrick Malinowski stated that the next Reality Rocks is Thursday, Dec. 12. Pricing is just about updated; Nancy will set the volunteers in place. She's hoping for more volunteers from QBE. Over 300 students going through this fall. The bank this year is Summit Credit Union. Everson would like a video of this. Winchel will talk to Nicole Hoffmann from Minted Shutter about being the videographer; Butler will talk to Logan Rabbitt about editing the footage.

Activities:

- Mock Interviews: Kurt Nickelsburg has been leading this at the high school now. He also had kids practice networking.
- Teach-In/Career Day: No report today
- Working Wednesdays: Ertel stated that they are busy - booked through the holidays. He is going to do two a day. Everson gets calls everyday from employers needing workers. Ertel will make a flyer with the contact information. Whallom suggested sending the information/flyer out to the members about it; Butler will do that and create a flyer for Ertel to give to visiting employers.
- Job Fair - May 6.
- Senior Exit Interviews - Everson said nothing has happened on this yet.

Other Items of Interest for the BEP Board:

- Board member has left - Evan Warwick has left for a position at UW. We are looking for a new board member. Jean Skinner was asked to consider the position.
- Hupp asked a question about Walmart and possible membership. We have contacted them several times.
- Park Bank new branch opened on Monday. Grand Opening Week is Dec. 2 - all are welcome. They have a conference room for space up to 12 people available to book. Open concept design throughout the branch. Youth apprenticeship program has been great with Park Bank - Alex is doing a lot there now.
- Next meeting at the Statz home.

Adjournment: Motion made by Winchell, seconded by Bogart to adjourn at 9:02 a.m. Motion carried.

Next meeting: Our next board meeting is Thursday, December 19, 2019, at the home of Shirley Statz at 7:30 a.m.

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