

Vision: *Preparing and supporting today's students for tomorrow's workforce.*
Mission: *Uniting schools and businesses to help students prepare for their futures.*

SUN PRAIRIE BUSINESS AND EDUCATION PARTNERSHIP
January 10, 2023 – Minutes (taken by Carol Albright, thank you!)

BEP Board Members: General board member attendance was not taken at today's meeting. **Additional BEP Members/Guests:** Nina Knorr from PPA, Adam Mumm from SPASD.

Call to Order: The meeting was called to order at 7:40 a.m. by Pam Blattner at Eastside Elementary School.

Host Business Feature: Thanks to Craig Coulthart for hosting today's meeting. Coulthart shared a great "duck story." There are 415 students currently at Eastside.

Approval of December 2022 BEP Minutes: Motion made to approve by Bogart; seconded by Everson. Motion carried.

Introduction of Board Members: Members introduced themselves.

Introduction of Guests: Nina Knorr (PPA) and Adam Mumm (SPASD) were introduced to those members who have not met them before. Welcome.

Treasurer's Report: Nancy Everson shared that Ray Koepcke continues his recovery. The board again wishes him a speedy recovery. Everson reported minimal activity this month.

Student Feature: Our student reps shared that the semester is ending soon, winter sports taking off, 24 students went to state for DECA, titles were won in Acadec. There was discussion about college applications and factors for admissions, and seniors awaiting acceptance letters.

Feedback from Goals for BEP 2022-23 and Annual Meeting: Blattner stated that not quite ready to share these yet, making progress, summary left on the printer.

Activity Reports:

Reality Rocks: Report - Summary: *Thank you everyone! What a fun event! Flow went much better this session with minimal bottlenecks. We will implement feedback for the next session April 19th at Sun Prairie West.* **Action:** We have received positive comments and feedback. We need new signs - all signs have cardinals and we need to redo these to represent East, West, and PPA., OR is this a BEP event? A motion was made (brought forth by Albright, seconded by Coulthart) to investigate new signs. Everson and Albright volunteered to bring feedback to the February meeting. Busing times need to be worked on; we do not have the bill for the buses yet.

Reading Buddies: Report- - Summary: *The January books, Fox versus Winter, have been sent to schools. The February and March books have arrived and will be ready to be sent out at the beginning of each month.* **Action:** No board action today.

BEP Student Employee Excellence Award: Report - *There are now 3 recognitions to be scheduled. Everson will send out emails when those are confirmed.* Action: No board action today.

Working Wednesdays: Report - Summary: *Working Wednesdays during lunch times have been organized and set up at both East and West high schools. Members of the board at the December meeting suggested looking at additional times during the day to be offered to businesses as a way to better connect with students. No update as of yet on that.* Action: No board action today.

Mock Interviews: Report - Summary: *No new need has been mentioned yet.* Action: No board action today.

Job Fair: Report - Summary/Action: Everson reported that the feedback was to continue to join in with the Chamber of Commerce on this. There is positive support on the board to coordinate with the 2 School-to-Work Coordinators (Laura at East and Craig at West) along with Everson. Looking to do this at 2 schools on 2 different dates, using Instagram and school messaging systems to promote. We need to create maps of where specific businesses may be located. We need to get information to parents. The board suggested having dates set by the February meeting.

Senior Exit Interviews: Report - Summary: This project idea has been dropped. District input received from students along these lines of thinking will be shared at the February meeting.

Committee Reports:

Marketing/Membership/PR: Report - Summary: *After the holidays, Chris will send out a membership email thanking businesses that have already paid and encouraging those who have not to do so. This is a standard part of the membership cycle. As of 12/21/2022 we have brought in \$4,350 in membership dues. Last membership cycle we brought in a total of \$6,350. A marketing/membership committee meeting is in the works (Butler will send out possible meeting dates soon to committee members.).* Action: No board action today.

Program Evaluation Committee: Report - Summary: *You may access the notes from the committee [HERE](#). Our team was scheduled to meet on December 15, 2022. The meeting was canceled due to inclement weather. Theresa Wisden is working to reschedule the meeting.* Action: No board action today.

New Program Committee: Nothing new at this time.

Bylaws Committee: Nothing new at this time.

Finance Committee: Nothing new at this time.

Adopt-a-Future Committee: Report - Summary: *Two of the three scholarships for this year have been confirmed; waiting on the confirmation for the third. Butler has confirmed the interest of the ProStart classes at West HS to create the Adopt-a-Future breakfast and is working with Jill Hansen to find the best possible location/date/time at West for this function. The meal will be served buffet-style. Bogart, Butler, Winche, and district AVID director Katie Janssen will create the program for this event.* Action: We need a date set for this event.

Other Items of Importance:

Blattner opened up discussion and technology was brought up. Our website desperately needs updating and will lead to stronger membership adding legitimacy to our programming. Donations were also discussed and could be a part of the website and or separate. A resource to help do this would be Adam Mumm from the district office. This overlaps with our PR, marketing, and membership concerns, and will continue to be a work in progress. Members asked what our committees were and who is a member of what committee.

Also brought up was the idea/concern on how do we get the same experiences for all kids? It was mentioned to coordinate with SCO's and PLC groups; this will be a quite complex undertaking.

Appreciations and Adjournment: Motion to adjourn made by Malinowski, seconded by Coulthart. Motion carried at 9:00 am.

Next meeting: Our next board meeting is Tuesday, March 14, 2023, 7:30 a.m. at Sun Prairie East High School, 888 Grove Street.

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