

**Vision:** *Preparing and supporting today's students for tomorrow's workforce.*  
**Mission:** *Uniting schools and businesses to help students prepare for their futures.*

**SUN PRAIRIE BUSINESS AND EDUCATION PARTNERSHIP**  
**October 11, 2022 – Minutes (taken by Betsy Butler)**

**BEP Board Members:** David Thwing, Craig Coulthart, Stephanie Leonard-Witte, Chris Swenson, Christi Winchel, Sharlot Bogart, Lauri Isaacson, Tiffany Yapp, Ray Koepcke, Nancy Everson, Betsy Butler. **Additional BEP Members/Guests:** none today. (NOTE: This attendance reflects the board meeting only, not the annual meeting/breakfast attendance.)

**Call to Order:** The meeting was called to order at 8:33 a.m. by Craig Coulthart at WPPI Energy.

**Approval of September 2022 BEP Minutes:** Motion made to approve by Winchel; seconded by Swenson. Motion carried.

**Host Business Feature:** Thanks to Lauri Isaacson and WPPI Energy for hosting this morning's meeting. The annual meeting went very well, and the breakfast was amazing.

**Introduction of Guests:** No need today.

**Student Feature:** Student Steven Case was present for the annual meeting but left for class.

**Calendar of Events/ew Business:** Report--Upcoming board meetings all have locations except for the May meeting. Feedback from Goals: We will revisit this topic at our November meeting with the feedback from the survey and the feedback from today's meeting.

**Treasurer's Report:** Nancy Everson shared the following information: General account balance \$26,795.18; Endowment Fund \$50,727.24; Adopt-a-Future Scholarship fund \$28,330.86. Checkbook balance is \$2483.66. Recent expenses were as follows: Window clings purchase \$419.36; \$500 claimed for a Adopt-a-Future scholarship.

**Activity Reports:**

**Reality Rocks:** Report--Everson & Malinowski are in the process of updating the cost of items for the 2022-2023 school year, which will be completed by the November meeting. They are working on the transportation logistics for busing kids from SP West to SP East. Some of what is being considered is 1) Timing for start times for students at the two schools for efficient flow; and 2) Bus timing for pick up and drop off. We want to give students adequate time while balancing students being idle waiting to get back. We have requested page numbers be moved to the bottom of the student worksheets. Everson will soon be sending out a "save the date" email to potential volunteers. The actual request for volunteers will happen in a few weeks. Discussion--We will need late night help with set-up on December 13.

**Reading Buddies:** Report--We have approximately 550 first grade students in SPASD schools and 26 at Sacred Hearts. The book order for the first month's books for the 2022-23 school year has been placed. Theresa Wisden is awaiting a shipment date from Scholastic. Nancy and Seth will work on

finalizing the business partners for each first grade classroom soon. Discussion--Books are now at the sites. Everson is still waiting to hear from 2 groups as to involvement.

BEP Student Employee Excellence Award: Report--Two students to honor (one at the Bank of Sun Prairie and one at Kicks Unlimited). Everson will mail out the date/info. Butler updated the slides for display at SP East & SP West to encourage student interest and shared them with library staff at each school.

Working Wednesdays: Report--HS Principals are working with the CCLRC (College, Career, Life, Readiness Coordinator) from both buildings on scheduling Working Wednesdays during lunch time.

Mock Interviews: Nothing at this time.

Job Fair: Nothing at this time.

Senior Exit Interviews: Report--This is a topic we will revisit in January of 2023.

### **Committee Reports:**

Marketing/Membership/PR: Report (updated)--Swenson's staff are updating the membership information in the directory and have already sent out dues letters last week.

GRIT-Program Evaluation Committee: Report--The GRIT planning team has been meeting to review and revise GRIT post-pandemic. You may access the notes from the committee [HERE](#). The team was scheduled to meet on Friday, September 23. The meeting was canceled due to an urgent need emerging at one of our sites that required Steph and Sarah to support our staff and students. Theresa Wisden is scheduling a meeting for the GRIT Program Evaluation Committee in the near future.

New Program Committee: Nothing new at this time.

Bylaws Committee: Nothing new at this time.

Finance Committee: Nothing new at this time.

Adopt-a-Future Committee: Report--Everson and Butler met with Katie Janssen, new AVID District Coordinator. Adjusted the timeline; looking at hosting a special breakfast for awardees and their sponsors each April. Looking for 3 business sponsors for this year's 3 \$1000 scholarships (paid out over 4 years at \$250 each year). Contact Butler if interested in being a business sponsor. Discussion--A motion was made by Leonard-Witte and seconded by Craig Coulthart that we offer a minimum of 3 scholarships (one for each middle school) and that we hold a celebration breakfast each April to honor those new recipients and their families, and include also all current recipients and their families currently in the system. This breakfast would also include an invitation to all business sponsors and interested board members. Motion carried.

**Other Items of Importance:** Stephanie Leonard-Witte briefly introduced the structure of the Curriculum and Renewal cycle within the district, which cycles every 6 years. Currently the Math

Steering Committee is working through their curriculum analysis portion of the cycle, and the group is seeking feedback from community and business members on the needs being seen. They will be sending out a survey to all the BEP members. Please take the survey and give this important feedback.

Ray Koepcke brought up the issue of our behind-the-times website. Coulthart had received a response from Lux and Mumm that they would be willing to give guidance after early November.

**Appreciations and Adjournment:** Motion to adjourn made by Butler seconded by Bogart. Motion carried at 8:58 am.

**Next meeting: Our next board meeting is Tuesday, November 8, 2021, 7:30 a.m. at Compeer Financial.**

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